



State Office of Administrative Hearings

P.O. Box 13025, Austin, Texas 78711-3025
Phone 512.475.4993 | Fax 512.522.5263

Motion to Appear by Telephone or Videoconference by Self-Represented Litigant

Case Name:

§
§
§
§
§
§
§

SOAH Docket Number:

Printed Name

Email Address

Mailing Address

City

State

Zip Code

Current Hearing Date

Current Hearing Time

Hearing Location

1. Instead of attending the hearing in-person, I would like to attend the hearing

by Telephone

by Videoconference (via Zoom)

because (explain why):

2. I contacted _____, who is the other party to the hearing or the other party's attorney.

3. The other party:

DOES NOT OPPOSE the motion.

OPPOSES the motion.

WAS NOT AVAILABLE to discuss the request.

I understand that the judge may grant or deny the request, regardless of whether both parties agree, and I am expected to attend the hearing in person unless the judge has granted this motion.

I certify that on this date I served a copy of the Motion to Appear by Telephone or Video to the opposing party by the following means:

First Class Mail

Fax

Email

Signature

Date